

NOW HIRING | ESTIMATOR #25-EST

For over 30 years the Peak Construction Group of Companies has been specializing in the development and construction of commercial, residential and renovation projects. At Peak, we pride ourselves on providing large firm capabilities, while maintaining small firm personal commitment and overhead costs. We are currently expanding our team and looking for an **Estimator** with solid experience in the field.

Who You Are: You are an enthusiastic, experienced estimator skilled in preparing detailed estimates and comfortable collaborating with others to contribute to the team's success. You are an organized self-starter who is highly attentive to detail with strong analytical skills and a passion for project management. You take pride in your work and enjoy contributing to a productive work environment.

Key Responsibilities:

- **Pricing & Quantity Take Off:** Expert knowledge and ability to accurately prepare quantity take-offs and establish relevant pricing for identified quantities. Able to develop strong conceptual estimating skills – able to foresee issues and understand the big picture and what implications if any there are to the project.
- **Bid Preparation:** Responsible for researching and data analysis of external factors that may impact prices & efficiencies, building analysis in bid submission documents
- **Risk Management:** Upon the review and coordination of drawings and specifications, proactively analyzes possible risks (i.e. schedule) identifying laps and gaps, with recommended solutions. Promptly escalates all issues, questions, and concerns.
- **Budgeting & Costing:** Prepares preliminary budgets and provides ongoing costing assistance identifying potential cost savings opportunities for Peak and/or the client as required. Provide data, insights and recommendations based on estimated vs actual costs.
- **Planning & Scheduling:** Establishes and/ or works with established priorities and develops and implements a comprehensive schedule ensuring accurate sequencing and resource allocation to meet strategic project goals.
- **Communication:** Builds relationships and liaises with trade subcontractors, suppliers and vendors. Collaborates with other estimators and shares critical information relating to bids and schedules appropriately. Participate in bid review meetings.

Experience and Qualifications required:

- Post-Secondary Degree and/or Technical Diploma in Construction Management, Estimating, Engineering or related discipline.
- 5+ years experience estimating in the construction field

Skills and Knowledge required:

- Ability to read, understand and provide accurate analysis of construction contract documents and drawings
- Proficient in Microsoft 365 Suite, specifically Excel, and estimating software
- Excellent attention to detail
- Strong communication skills, both written and oral

What We Offer:

- The opportunity to work in a dynamic environment with a supportive work culture. We are dedicated to supporting internal growth as we take on new challenges.
- We offer a competitive compensation package, comprehensive extended benefits plan, Registered Retirement Saving Plan (RRSP) matching, continued professional development and many employee events and opportunities.

If this sounds like a match, please forward your resume referencing position #25-EST to careers@peakgrp.com